

**THE CENTRAL MASSACHUSETTS CHINESE LANGUAGE SCHOOL**  
**2007-8 SPRING Semester Registration Notice**

1. The 2007-8 SPRING semester will start on February 3. Please complete the attached registration and parent duty forms. Mail (postmark) it before February 3 or register in the school cafeteria during the normal school hours between January 27 and February 3 to avoid registration fee (\$20 per family).
2. Please complete one registration form per family. We offer Preschool/Kindergarten Pinyin Class (PY1 to PY3 class, 4-7 years old, Pinyin phonetics), Preschool Zuyin Class (K1 Class, 4-5 years old, Zuyin/BoPoMo phonetics), Kindergarten Zuyin Class (K2 Class, 5-6 years old, Zuyin/BoPoMo phonetics), and Grade 1 to 9 Class (G1 to G9), and Adult Chinese Class.
3. New student must see the academic director in advance or on the first day of school to verify the student's academic level for proper class placement.
4. Our school requires the parents (except the families of the school committee members and teachers) to contribute their time to perform parent duties a few times per school year as required (one parent each time). Please complete the attached Parent Duty form to allow us to arrange the parent duty schedule in advance.
5. The cultural class is optional. Please fill in your choice. We will try our best to meet your choice. However, we may need to make adjustments based on registration condition, and teacher's availability.
6. The school announcement and news will be sent to the parents through email and published in school website [www.cmcls.org](http://www.cmcls.org). Please make sure you enter the email address in the registration form. If you change your email address, please notify Communication Director [communication@cmcls.org](mailto:communication@cmcls.org). All personal info will be kept for internal use only except that CMCLS will distribute the school directory (inc. address, phone, and email) once in a year to all registered families and teachers.
7. This year we also start a few student clubs. They are free. Club members will meet 4-5 pm at hallway. If enough interest, we will have a tournament.
8. Any questions about the registration process or requests for registration materials may send email to [registration@cmcls.org](mailto:registration@cmcls.org)

**THE CENTRAL MASSACHUSETTS CHINESE LANGUAGE SCHOOL**  
**2007-8 Spring Semester Registration Form**

School Location: 111 East Main St. (Hastings Elementary School) Westborough, MA 01581  
 Start of School: **02/03/2008** School time: Language Class, Sunday (2 – 4 PM), Cultural Class (4 – 5 PM)

**1. Parent/Guardian Information**

	Chinese Name	English Name	Occupation	Email Address	Work/Cell Phone
Father					
Mother					
Guardian					
Home Address			City/Town	Zip Code	Home Phone

**2. Student Information**

	Chinese Name	English Name	D.O.B	Language Class Grade	New Student?	Cultural Class	Student Club	Special Needs/Allergies
<b>1</b>								
<b>2</b>								
<b>3</b>								
<b>4</b>								

**3. Contribution Worksheet**

	Contribution	Sub Total
Student Language Class	\$170 each x _____	
Student Culture Class	\$50 each x _____	
Adult Chinese Class	\$250 each x _____	
Registration Fee(after 2/3/ 2008)	\$20 per family _____	
Parent Duty Buy-out Fee**	\$100 per family _____	
Voluntary Contribution		
<b>TOTAL \$</b>		

**\*\*Parent duty** (as many hours as needed; on a rotation bases among parents is required from each family during school year except the Adult Chinese students and the families of CMCLS school teachers or committee members. Please complete the Parent Duty Form and return it with the registration form.

Please make check payable to **The Central Mass. Chinese Language School**  
 Mail (postmark) or register at school on or before **2/3/2008** to avoid late registration fee:  
**CMCLS, P.O. Box 1125, Westborough, MA 01581**  
 For more school info please visit [www.cmcls.org](http://www.cmcls.org) or email to [registration@cmcls.org](mailto:registration@cmcls.org)

**Waiver and Agreement** In the event that my child/children have sustained any kind of personal injury while participating in the school activities, I hereby release and covenant to hold harmless The Central Mass. Chinese Language School (CMCLS), the Hastings School, their contractors and employees from any and all actions, claims and damages for personal injuries and disabilities. I also give permission to CMCLS to take photographs of my child/children/family and to use them in publicity if they so desire.

\_\_\_\_\_  
 Parent/Guardian Signature

\_\_\_\_\_  
 Date

CMCLS 2007-8 SPRING CULTURAL CLASS

CULTURAL CLASS	AGE RANGE	TIME	VENUE
Badminton	6 and up	4:00 - 5:00 pm	Cafeteria
Pencil Drawing	5 and up	4:00 - 5:00 pm	Cafeteria
Art Class	5 and up	4:00 - 5:00 pm	Library
Folk Dance	5 and up	4:00 - 5:00 pm	Gym

CMCLS 2007-2008 Spring Student Activities

Club Name	Place	Activities	TIME
Chess Tournament	Cafeteria	Chinese Chess Chinese Checker Go	4:00 - 5:00 pm
Craft club	Cafeteria	Chinese Knots & Craft	4:00 - 5:00 pm
Ping-Pong Tournament	Hallway	Ping-Pong	4:00 - 5:00 pm

**THE CENTRAL MASSACHUSETTS CHINESE LANGUAGE SCHOOL**  
**Spring 2007-8 Spring Semester Parent Duty Form**

Dear Parents,

Welcome to another semester in Central Massachusetts Chinese School. To continue keep our expense low and keep it running smoothly, we need support from our parents on the following weekly works.

1. Support on the preparation of teaching material:  
 Primary work: Making copies of course notes and homework and deliver them to classrooms
2. Support on student safety and maintenance of our learning environment:  
 Primary work: Ring the bell, supervising student activity during recess and keep the cleanness of the classrooms.
3. Other duties assigned by General Affairs Director (e.g., deliver water to teachers)

Please note that the parent duty is required for every family who has student(s) enrolled in our language class except Adult Chinese. The family of language class teachers and school committee members may waive their parent duties due to their time and contribution to the school.

To help better organize the effort, we would like to have parents sign up in advance for the weekly works. Please specify at least 5 preferred dates (typical 2 shifts per semester) in the following table and returned with the registration form. We will make the best effort to meet everyone's schedule.

**NOTE: The Parent Duty schedule will be posted in school bulletin board once it is available. If you need to change your original schedule, please try to switch with other parent and then notify Parent Duty Coordinator. CMCLS may charge the family up to \$100 for the parent who doesn't perform their duties on the schedule date.**

If there is any question, please contact any school staff. You can also email to [webmaster@cmcls.org](mailto:webmaster@cmcls.org). We are very grateful for your help and support.

Best regards,  
 General Affairs Director of CMCLS

Highest Grade Student's Name	Parent's Name	Contact
		Phone:
		Email:
Parent's Duty buyout or waived (circle it if yes)		

Week	Date	Available?	Week	Date	Available?
1	02/03/2008		9	04/06/2008	
2	02/10/2008		10	04/13/2008	
3	02/17/2008		11	04/27/2008	
4	02/24/2008		12	05/04/2008	
5	03/02/2008		13	05/11/2008	
6	03/09/2008		14	05/18/2008	
7	03/16/2008		15	06/01/2008	
8	03/30/2008		16	06/08/2008	